

## Leadership Yakima Application

### Personal Information

Full name: \_\_\_\_\_  
 Home address: \_\_\_\_\_  
 Work number: \_\_\_\_\_ Personal number: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Employer address: \_\_\_\_\_  
 Work Email: \_\_\_\_\_ Personal Email: \_\_\_\_\_

### Education

Name	Degree	Dates attended
High School: _____		
College: _____		
Other: _____		

### Employment History

Please list below all of your employers for the last five years, beginning with your present or last employer. Attach supplementary pages if necessary.

Employer	Title	Dates employed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Organizations and Activities

Please list up to four community, professional, business, religious, social, athletic or other organizations of which you are or have been a member.

	Organization	Dates of membership	Official position held
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

### Essay

Please explain what you consider to be your highest responsibility, skill, or career achievement to date and why?

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How would you like to be more involved in your community?

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### Hold Harmless Release

WHEREAS, I, \_\_\_\_\_, have applied for admission to Leadership Yakima and to participate in the activities associated therewith, including, but not limited to, the mandatory retreat in September and nine monthly sessions from October through June;

WHEREAS, I am participating in the aforesaid activities solely on my own initiative, risk and responsibility;

NOW, THEREFORE, in consideration of the permission extended to me to participate in the aforesaid activities, I do hereby for myself, my heirs, assigned executors, and administrators, voluntarily release, waive and forever discharge Leadership Yakima, its officers, agents, employees, the Leadership Yakima Executive Committee; in their individual capacities; and the Greater Yakima Chamber of Commerce, its officers, agents, and employees, from any and all claims or causes of action, personal injury, or property damage which result from or arise out of my participation in the aforesaid activities.

Witness: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Attendance Policy

1. You are expected to attend all program sessions. The Leadership Yakima program year consists of approximately 100 hours of seminars and experiences over a ten month time period. It is important you attend all sessions, be on time and not leave early.
2. The retreat session is **MANDATORY**. If you are unable to attend the retreat session, your application must be withdrawn. You may apply again the following year. The retreat is the first session in September.
3. If you miss more than two hours from any session you will be counted as absent. You will be counted tardy for any time you miss that is less than two hours.
4. You are allowed two 'tardies'. The third tardy will be counted as one full day absence.
5. The Executive Committee should be notified by email or phone prior to any session if an absence is foreseen. **You are allowed up to two absences during the program year.**
6. If you have two absences a letter will be sent to you and your employer reminding you of the absence policy. If there is a further absence, you will be terminated from the program with no refund of tuition.

## Responsibilities and Expectations

1. If you are unable to attend a session, you must inform the facilitator, preferably 48 hours in advance.
2. Be on time for all Leadership Yakima sessions. It is very distracting to the presenters and other class members if you arrive late.
3. Plan on attending the full day at each monthly session. Please do not leave early.
4. It is mandatory that you turn in your evaluation at each session. The evaluations are reviewed by the Executive Committee to determine what portions of the session has been successful and what presentations need to change. If you forget to turn in your evaluation, please email it to your facilitator by the end of the next business day.
5. Cell phones must be turned off during the sessions. You may check in at your office during scheduled breaks or lunchtime.
6. Every class participant is required to be involved in a community action project. These projects provide you with a group learning experience in community issues identification, applying new skills and using new information.
7. Each Leadership Yakima class elects a Class Representative and a Class Historian.
8. Each Leadership Yakima class is responsible for forming a committee to help organize and plan the class graduation in June.

### Additional Required Information

Please include the following information with your application:

1. A letter of from your employer certifying support for your participation, including acknowledgement of attendance and willingness to support the cost of tuition. If your employer is not paying, please make note of whom to bill for the tuition.
2. Attach reference letters from three people who are familiar of your potential as a future community leader.
3. Please attach a separate piece of paper explaining:
  - A. What you hope to gain from your Leadership Yakima class experience.
  - B. What are the present three most pressing problems facing Yakima.
  - C. What you see yourself doing in employment and the community in the next five years.

### Certification

Applications must be returned to the Greater Yakima Chamber of Commerce office in person or by mail no later than September 1st. If selected, you will be responsible for payment of a non-refundable participation fee of \$849/ members or \$999/non-members.

I understand that my application is subject to confidential evaluation. If I am not selected to participate in this Leadership Yakima, my application will be retained for future consideration unless I advise otherwise. I authorize my current and former employers and educational institutions to release to Leadership Yakima any information regarding my employment or education, which will help in selecting the participants for the program. I agree to attend the mandatory retreat, which will be held on September 25th and 26th, and to attend all further sessions through the year. I understand that attendance at the remaining nine sessions is mandatory.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Greater Yakima Chamber of Commerce

Mailing address:

PO Box 1490  
Yakima, WA 98907

10 N 9th St  
Yakima, WA 98901